

Meeting Agenda and Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral November Council Meeting		
Date:	October 20, 2022	Time:	5:30 pm -7:00 pm CT
Meeting Facilitator:	Brian Childs/Paul Lebens-Englund	Place:	Zoom Call and in person
Meeting Objective:	Review of Commission & Committee Reports and Council Discussion		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund	Y	Kerry Childe	N	Tim Kingsley	Y
SW, Brian Childs	Y	Mike Suhr	N	Mary Beth Farrell	Y
JW, Chris Kirwan	Y	David Albrecht	N		
Treasurer, Ted Sherman	Y				
Clerk, Melissa Lowe	N				

Agenda Item/Minutes	Responsible	Est. Time
<ul style="list-style-type: none"> ○ Pray & Housekeeping: ○ Call-to-order, prayer and minutes (Prayer: Satterberg) 	Brian Childs	5:35pm
<ul style="list-style-type: none"> ● Call to order. ● Minutes ● JW Report ● Finance ● Stewardship ● Governance ● HR ● Property ● Gather, Transform, Send ● Other business 		

Minutes / Notes – Notetaker: Mary Beth Farrell/Gina Christ

<ul style="list-style-type: none"> ● Call to Order - SW Brian Childs ● Opening Prayer – Paul Lebens-Englund ● Minutes <ul style="list-style-type: none"> ○ September Meeting Minutes <ul style="list-style-type: none"> ▪ Show of hand vote approves ● Reports <ul style="list-style-type: none"> ○ Dean Comments/Report: ○ Paul reiterated and emphasized the gratitude expressed in his report for the work of the individuals in every aspect of our lives together. ○ SW Report: Brian 		

- Highlighted the fundraising season—pledge campaign began, Dean’s letter, and the foundation “starting” a campaign.
 - Jack Chistler pulling together a report about the capacity of the congregation.
- Property Report: Chris
 - Top Line—it was decided, without a formal vote needed, that Climate Justice should go under property going forward.
 - Chiller is the #1 priority, although with the potential for tens of thousands in grants, it may be best to consider an electric heating pump system instead.
 - Council members agreed that Joe Ward with climate justice should be invited to speak for 10 min or less at the beginning of the Nov Council meeting. This is in part a good will gesture toward the Climate Justice group who has quite a few members and has put a good deal of time into this.
 - Follow up as of 10/21/22—David reached out to Joe and confirmed his presence and presentation at the beginning of the meeting on 11/17/22. A few Climate Justice folks will attend, but not present.
- Finance: Ted brought forward some key stats from his treasurer’s report:
 - YTD- Operating loss grew to \$119K through September, and revenue short by 50K, primarily the result of shortage of pledge revenue
 - Liquidity—SMC has a line of credit for short term needs, but US Bank is voicing concern and a need to see improvement and/or collateral in summer 2023, the time for renewal.
 - Aplos is the new accounting system—This transfer will be time consuming for Kate, who has also working on a report for the balance of 2022, but there is confidence that this system will streamline the process.
 - Foundation—Gina presented info on the Foundation as a part of the finance report. There are many issues, including market losses, and continued higher percentage draw than is desirable. The forgiven PPP loan of 250K, the 50K transition grant improved the bottom line, but will be ended. The foundation has signaled their goal to reduce the draw to 8% , and then 6%.Gina indicated that the foundation will send a letter with specs and signal what is available for emergencies. (35K)
 - Brian pointed out that all of the above will mean a charged budgeting season.
 - “On the bright side”: Brian has spoken with Paul Anton, who indicated agreement to target the 1st wave of the ask. Dean Paul pointed out that all of the above means that there will be a clear light on the exact needs and opportunities for impact. And the revenue stream from Mad Hatter Productions and the impact of Studio 2 are promising.
- Send and Gather Report: Dave
 - David brought up the possibility of Joe Ward presenting to Council. (outcome above) David mentioned the update on Community Engagement 2.0- Student success. He emphasized the impact and importance of council attending Newcomer events.
- Other Business
 - None offered.
- Closing prayer- Rev Mary Beth Farrell
- Adjourn: Approved by show of hands.