

# Meeting Agenda and Minutes

Meeting Information			
<b>Meeting:</b>	Saint Mark's Episcopal Cathedral November Council Meeting		
<b>Date:</b>	September 22, 2022	<b>Time:</b>	5:30 pm -7:00 pm CT
<b>Meeting Facilitator:</b>	Brian Childs	<b>Place:</b>	Zoom Call and In-Person
<b>Meeting Objective:</b>	Review of Commission & Committee Reports and Council Discussion		
<b>Documents:</b>	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund	N	Kerry Childe		Tim Kingsley	Y
SW, Brian Childs	Y	Mike Suhr		Mary Beth Farrell	Y
JW, Denise Graber	N	Chris Kirwan	N	Gina Christ	Y
Treasurer, Ted Sherman	Y	Stuart MacDonald			
Clerk, Melissa Lowe	Y	David Albrecht	Y		

Agenda Item/Minutes	Responsible	Est. Time
<ul style="list-style-type: none"> <li>○ Pray &amp; Housekeeping:</li> <li>○ Call-to-order, prayer and minutes (Prayer: Satterberg)</li> </ul>	Brian Childs	5:35pm
<ul style="list-style-type: none"> <li>● Call to order.</li> <li>● Minutes</li> <li>● JW Report</li> <li>● Finance</li> <li>● Stewardship</li> <li>● Governance</li> <li>● HR</li> <li>● Property</li> <li>● Gather, Transform, Send</li> <li>● Other business</li> </ul>		

## Minutes / Notes – Notetaker:

<ul style="list-style-type: none"> <li>● <b>Call to Order - SW Brian Childs</b></li> <li>● <b>GBD</b></li> <li>● <b>Minutes</b> <ul style="list-style-type: none"> <li>○ August Meeting Minutes                             <ul style="list-style-type: none"> <li>▪ Tim moved, David 2<sup>nd</sup>. Show of hand vote approves</li> </ul> </li> </ul> </li> <li>● <b>Reports</b> <ul style="list-style-type: none"> <li>○ Dean Comments/Report: Paul                             <ul style="list-style-type: none"> <li>▪ Report included, Dean Paul not in attendance</li> </ul> </li> <li>○ SW Report: Brian                             <ul style="list-style-type: none"> <li>▪</li> </ul> </li> </ul> </li> </ul>
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- JW Report; Denise
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- Property Report: Chris not in attendance
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- Finance Report: Ted
  - Incoming revenue from Mad Hatter productions
    - Will use marketing strength to make broadly known as part of diversifying revenue streams
  - Expense overages due to 2021 invoices landing in 2022
  - Spanish mass has already had a high cash plate
  - New accounting system!
    - Aplos Inc. out of California being entertained as new package; current front runner as option moving forward
    - Motion to move forward with implementation of Aplos, subject to legal review
      - Ted moves, Gina seconds the motion
      - Motion passes by show of hands
    - Discussion to move sick and vacation accrual to calendar based vs individual anniversary
      - Ted moves to adjust sick/vacation time to calendar basis; David seconded, motion passes by show of hands
  - Property committee asks for acknowledgment of their careful management of funds and would like a journal entry to replace overspent capital funds, at a time that such a thing is feasible
- Send and Gather Report: Dave
  - Meeting with staff and Wells board went very well
  - Fall Picnic reported to be a success!
    - 125 people at picnic
- Other Business
  - None offered.
  - Files available [here](#) for Mary Beth to use while Melissa is out with new baby
- Closing prayer
- Adjourn: BLANK moved. Approved by show of hands.