

Meeting Agenda and Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral November Council Meeting		
Date:	December 15 th , 2022	Time:	5:30 pm -7:00 pm CT
Meeting Facilitator:	Brian Childs	Place:	Zoom Call
Meeting Objective:	Review of Commission & Committee Reports and Council Discussion		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund	N	Kerry Childe	N	Tim Kingsley	Y
SW, Brian Childs	Y	Mike Suhr	N	Mary Beth Farrell	Y
Finance Chair, Gina Christ	N	Chris Kirwan	N		
Treasurer, Ted Sherman	Y	David Albrecht	Y		
Clerk, Melissa Lowe	N				

Agenda Item/Minutes	Responsible	Est. Time
<ul style="list-style-type: none"> ○ Call-to-order 	Brian Childs	5:35pm
<ul style="list-style-type: none"> ● Opening Prayer/Reflection ● Deans Report ● Senior warden's report— ● Send/gather ● Property ● Treasury/Finance ● Other business ● Closing Prayer ● Adjourn 		

Minutes / Notes – Notetaker: Rev Mary Beth Farrell		
<ul style="list-style-type: none"> ● Call to Order - SW Brian Childs ● Opening Prayer/Reflection- Rev Mary Beth Farrell ● Minutes <ul style="list-style-type: none"> ○ Nov (11/17) Meeting Minutes <ul style="list-style-type: none"> ▪ Ted motioned. David seconded. Discussion ensued re: approval of heat pump recommended by Climate Justice group. Approval will be deferred until the next mtg, and in lieu of a live preso by the CJ at the Annual mtg, a summary will be included in the packet. Minutes unanimously approved with the correction of the Annual mtg date to 1/29/23. ● Reports <ul style="list-style-type: none"> ○ Dean Comments/Report: Council referred to Dean's report in packet. ○ Senior Warden's report: Brian requested that the minutes include gratitude for such a soulful and encouraging report from the Dean 		

- Send/gather report: David highlighted the two reports on Send – 2 attachments from Rachel Babbitt and Tim Kingsley, describing the Student Success outreach initiative. Gather - Note we are averaging 150 or so attendees at 10:30 AM services the last few months
- Property Report/Chris: Council was directed to review the doc: “Response requested: Hennepin/Lyndale Crossroads - Fall 2022 Stakeholder Update and plans for 2023” in the mtg folder.
 - Re: chiller recommendation: Consideration was given to a “Motion to Approve the Green Air Chiller recommended by the CJ group, provided that adequate funds are raised.” However, in light of the number of Council members absent, and other factors, it is noted that the council endorses the purchase of this chiller. It will be further explored before an official motion is made.
- Finance Chair/Treasurer's Report: Ted Sherman
 - Ted reviewed the report’s key findings, including the deep concerns regarding solvency and liquidity and the upcoming renewal of the LOC with US Bank. The Council was also reminded of the history of substantial December pledges and gifts, and will review the report from Kate post-Dec.
 - Brian moved, and David seconded: **Motion to approve the merger of Unrestricted Contingency Operations Fund (2999.13) INTO the single account = General Fund for Operations. (2999.1)** (The two balance sheet accounts have a combined negative balance of 4K). Discussion: Included the need for more immediate funds, and broader exercise of increasing funds and decreasing expenses. On the expense side, council members brought up PR/marketing (MSI), budgeted for 75K, though only what is done is billable. and contractor expenses. (McGough). Additionally, it was noted that the cost of Ordinations and other Diocesan events are expensed to SMEC. A discussion with the bishop on this matter was viewed favorably. On the revenue side, Canton Tim’s work with Candlelight Productions, and other revenue streams was recognized and appreciated. He will also do a deep dive on pledges and get more clarity in the next couple of weeks. Motion carried unanimously.
- Closing prayer: Rev Mary Beth Farrell.
- Adjourn: David moved. Approved by show of hands. Brian adjourned the meeting.
- Next Council Meeting: Thursday, January 19, 2023, 5:30 p.m. - 7:00 p.m. CDT. Venue: Heritage Room and Zoom