



Cathedral Council Meeting Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral Council Meeting		
Date:	December 21, 2023	Time:	5:30 pm
Meeting Facilitator:	Brian Childs	Place:	Zoom
Meeting Objective:	Cathedral Council Meeting; Review of Commission & Committee Reports and Council Discussion		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
Brian Childs, <i>Senior Warden</i>	✓	Chris Kirwan, <i>Property</i>	✓	Canon Karen Olson, <i>ECMN</i>	✓
David Vaughan, <i>Junior Warden</i>	✓	Drew Moratzka, <i>Governance</i>	✓		
Ted Sherman, <i>Treasurer</i>	✓	Gina Christ, <i>Finance</i>	✓		
Kyle Smith, <i>Clerk</i>	✓	Paul Lakeman, <i>Stewardship</i>	abs.		
The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	✓	David Albrecht, <i>Gather</i>	✓		
The Rev Tim Kingsley, <i>Canon Pastor</i>	✓	Esther Agbaje, <i>Transform</i>	✓		
The Rev. Lane Hensley, <i>Interim Dean</i>	✓	Mary Ramsbottom, <i>Send</i>	✓		

Minutes / Notes – Notetaker: Kyle Smith

Agenda Item	Responsible	Est. Time
Opening Prayer	The Rev. Mary Beth Farrell, Council Chaplain	
Call to Order	Brian Childs, Senior Warden	5:35

<p>All members were present except Paul Lakeman. All members attended via Zoom.</p>		
<p>Approval of Minutes from the November meeting & YTD Budget Summary</p>	<p>Brian Childs, Senior Warden</p>	
<p>Draft Minutes from the November 2023 meeting were presented for consideration and approved unanimously.</p>		
<p>Executive Committee Reports</p>		
<p>Senior Warden's Report</p>		
<p>Senior Warden Brian Childs thanked Chris Kirwan and David Albrecht for their service to the Cathedral Council and the St. Mark's community. Both members are leaving the Cathedral Council at the end of 2023.</p>		
<p>Report of Treasurer and workshop on 2024 Budget Scenarios</p>	<p>Ted Sherman, Treasurer Gina Christ, Finance Committee Chair</p>	
<p>Ted Sherman provided his monthly Treasurer's report. Clarity was provided regarding several large/non-recurring items in November. The Cathedral had an operating gain of approximately \$42K in November, which brings the full year loss to approximately \$200k.</p> <p>Finance Committee Chair Gina Christ led a presentation on the budget for 2024. The Council was walked through the budget spreadsheet, which is a very conservative budget with much work to be done to bring down costs. Anticipated 2024 revenue is largely dependent on total pledges, as the capital campaign efforts remain in progress. A discussion ensued regarding providing the congregation a balanced budget for consideration at the annual meeting. Balancing a 2024 budget will require ~\$200k in cuts. Strategies in communicating these facts and discussing scenarios both before and at the annual meeting were discussed. Interim Dean Lane Hensley discussed these upcoming efforts from his perspective.</p>		
<p><i>As the 7:00 p.m. meeting cutoff passed for the evening, a special meeting of the Council in the first part of January was proposed to continue budget discussions before the Annual Meeting on Jan. 28, 2024. A Special Meeting and/or a facilitated discussion will be scheduled.</i></p> <p><i>Other agenda items were not discussed tonight. Submitted reports from others are referenced.</i></p>		
<p>Closing Prayer</p>	<p>The Rev. Mary Beth Farrell, Council Chaplain</p>	
<p>Adjourn</p>	<p>Brian Childs, Senior Warden</p>	<p>7:13 pm</p>

Approved at January 18, 2024 meeting