



Cathedral Council Meeting Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral Council Meeting		
Date:	June 18, 2024	Time:	7:00 pm
Meeting Facilitator:	Gina Christ	Place:	Heritage Room/Zoom
Meeting Objective:	Cathedral Council Meeting		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
Gina Christ, <i>Senior Warden</i>	✓	Joe Ward, <i>Property Chair</i>	✓	John Davis, <i>Council At Large</i>	✓
John Satterberg, <i>Junior Warden</i>	✓	Esther Agbaje, <i>Governance Chair</i>	✓	Mike Shepherd, <i>Council At Large</i>	✓
Brian Myers, <i>Treasurer</i>	✓	Jacob Buchen, <i>Finance Chair</i>	(abs.)	Brandon Lorge, <i>Council At Large</i>	✓
Drisana Iverson, <i>Clerk</i>	✓	Abby Tillotson, <i>Gather Chair</i>	✓		
The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	✓	Rachel Babbitt, <i>Send/Stewardship Chair</i>	✓		
The Rev Tim Kingsley, <i>Provost</i>	✓	Canon Karen Olson, <i>ECMN</i>	(abs.)		
The Rt. Rev. Craig Loya, <i>Bishop (ECMN)</i>	✓	Marit Nowlin, <i>Council At Large</i>	Zoom		

Minutes / Notes – Notetaker: Drisana Iverson

Agenda Item	Responsible	Est. Time
Opening Prayer	The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	7:06 pm
Team-Building Question	John Satterberg, <i>Junior Warden</i>	7:10 pm
Call to Order	Gina Christ, <i>Senior Warden</i>	7:35 pm

All members were present except for Jacob Buchen and Karen Olson.
 All members attended in person except for Marit Nowlin, who attended via Zoom.

Approval of Minutes from the May meeting & YTD Budget Summary

Gina Christ, Senior Warden

7:35 pm

May meeting minutes have been amended in the section of the Treasurer's Report, changing the language from "approving" to "receiving" documents. Once this change was made, Brian Myers moved to approve the minutes, which Rachel Babbitt seconded, and the minutes were approved.

Assignment of New Council Members

Gina Christ, Senior Warden

7:39 pm

Senior Warden Gina Christ made a motion to make the following Council assignments:

- Mike Shepherd – Stewardship Chair
- John Davis – Transform Chair
- Marit Nowlin – Council at-large
- Brandon Lorge – Council at-large

This motion was seconded by Junior Warden John Satterberg, and was approved.

Executive Committee Reports

Treasurer's Report

Brian Myers, Treasurer

Treasurer Brian Myers shared updates on the Finance Committee's process for adding members. For the time being, the committee will vote to add additional voting members, but Council will revisit whether it should review additions based on Governance documents. He also shared updates on the seasonalized view of income and expenses, and reviewed the procedure for the gift acceptance policy.

Bishop Loya provided clarification on conversations with donors. He advised that all conversations with donors about large gifts should involve the Dean and Senior Warden, and that part of pastoral care involves speaking to congregants about their giving/donations.

Junior Warden's Report

John Satterberg, Junior Warden

Junior Warden John Satterberg shared updates that he is working with Senior Warden Gina Christ to plan the June 2nd Semi-Annual Meeting. He has also met with Mary Lusk and the program planning team. The ministry outlook for the year is food, with the year's theme set as "The Call to Serve Jesus" which will be carried through Episcopal 101, Small Groups, Bible Studies, Formation, etc.

Senior Warden's Report

Gina Christ, Senior Warden

Senior Warden Gina Christ shared plans for the July Council Retreat, held at the usual Council meeting time, but with no business/reports. The Canon Karen Olson will facilitate, with goals to figure out roles/responsibilities, goals, and what drives us in our spiritual life at St. Mark's.

Provost's Report

The Rev. Tim Kingsley, Provost

Provost Tim Kingsley shared a brief update that he would be traveling in June, then returning in time for St. Mark's Pride celebrations.

Bishop's Report

The Rt. Rev. Craig Loya, Bishop

Bishop Craig Loya shared plans to do a thorough audit/revision of St. Mark's governance documents. He will appoint a consultant to meet with the Governance Committee and cross-reference our governance documents with the Constitution and Canons of the Episcopal Church.

Bishop Loya also reflected on the successful financial progress, and proposed that the next 6 months be spent listening to congregants and visioning about next steps. The primary three goals are (1) setting concrete priorities for the Cathedral, (2) preparing for the Dean search, and (3) engaging congregants in the next steps. Marit Nowlin mentioned interview results from during Dean Paul's term about congregants' feats, which may be worth reflecting on.

Committee and Commission Reports

Gather Commission

Abby Tillotson, Gather Commission Chair

Gather Commission Chair Abby Tillotson shared that the Gather Commission will meet in August to discuss the hospitality and event planning budget. She also shared updates on the streaming cost and viewership research. Alternative options to the current streaming setup include audio-only via Boxcast (starting at \$12,500/year), or YouTube/Facebook (lower-cost). An audio engineer has offered to look at the setup and advise (e.g. on how to synchronize microphones, how to potentially utilize volunteers). Donations can be made possible through YouTube, Facebook, Boxcast, or third-party sites. Additionally, St. John the Evangelist in St. Paul is providing information on their volunteer setup.

Transform Commission

John Davis, Transform Commission Chair

Transform Commission Chair John Davis shared updates that he worked with Mary Lusk to list all ministries and categorize them under commissions, and is working on planning classes such as Episcopal 101/201.

Send Commission

Rachel Babbitt, Send Commission Chair

Send Commission Chair Rachel Babbitt shared updates that she is meeting with Send Commission members and finding condensed ways to communicate with parishioners. Council Member at-large Marit Nowlin will join in reviewing the communications materials.

Property Committee

Joe Ward, Property Committee Chair

Property Committee Chair Joe Ward shared updates on possibilities for solar panels with grants. The Property Committee is planning to take projects from their priority list and come to Council with bids and proposals.

Finance Committee

The Rev. Tim Kingsley, Provost

On behalf of the Finance Committee, The Rev. Tim Kingsley mentioned that documents will be posted in August.

Stewardship Committee

Rachel Babbitt, Stewardship Committee Chair

Stewardship Committee Chair Rachel Babbitt shared that the Stewardship Committee has divided lists of congregants to call about pledge information, and about 3/5 of the people on the lists have been called. Committee members also sent follow-up information on how to give online.

Governance Committee

Esther Agbaje, Government Committee Chair

Governance Chair Esther Agbaje shared that a 5-person Governance Committee has been named. They have received documents and will review them at their first meeting (July 3, 7pm).

Other Business

The Rev. Tim Kingsley announced that Safe Church training will be held on Saturday from 9am-12pm (covering children) and 12-3pm (covering other vulnerable populations).

Closing Prayer	The Rev. Mary Beth Farrell, Council Chaplain	9:20 pm
Adjourn	Gina Christ, Senior Warden	9:21 pm