



Cathedral Council Meeting Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral Council Meeting		
Date:	September 17, 2024	Time:	7:00 pm
Meeting Facilitator:	Gina Christ	Place:	Heritage Room/Zoom
Meeting Objective:	Cathedral Council Meeting		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
Gina Christ, <i>Senior Warden</i>	✓	Joe Ward, <i>Property Chair</i>	✓	John Davis, <i>Transform Chair</i>	✓
John Satterberg, <i>Junior Warden</i>	✓	Esther Agbaje, <i>Governance Chair</i>	✓	Mike Shepherd, <i>Stewardship Chair</i>	(Zoom)
Brian Myers, <i>Treasurer</i>	✓	Jacob Buchen, <i>Finance Chair</i>	✓	Brandon Lorge, <i>Council At Large</i>	✓
Drisana Iverson, <i>Clerk</i>	✓	Abby Tillotson, <i>Gather Chair</i>	✓	David Albrecht, <i>Head Usher</i>	✓
The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	✓	Rachel Babbitt, <i>Send Chair</i>	✓	Mary Lusk, <i>Canon Community Developer</i>	✓
The Rev Tim Kingsley, <i>Provost</i>	✓	Canon Karen Olson, <i>ECMN</i>	✓		
The Rt. Rev. Craig Loya, <i>Bishop (ECMN)</i>	(abs.)	Marit Nowlin, <i>Council At Large</i>	✓		

Minutes / Notes – Notetaker: Drisana Iverson

Agenda Item	Responsible	Est. Time
Opening Prayer	The Rev. Mary Beth Farrell, Chaplain	7:03 pm
Team-Building Question	John Satterberg, Junior Warden	7:07 pm

Call to Order	The Rev. Tim Kingsley, Provost	7:20 pm
All members were present except for Bishop Loya. All members attended in person except for Mike Shepherd, who attended via Zoom.		
Approval of Minutes from the August meeting & YTD Budget Summary	Gina Christ, Senior Warden	7:21 pm
Joe Ward moved to approve the August minutes. The motion was seconded by Gina Christ and was then approved.		
Special Reports and Cathedral Transition		
Attendance and Newcomers Report	Mary Lusk, Canon Community Developer and David Albrecht, Head Usher	7:21 pm
Mary Lusk and David Albrecht gave a presentation on Cathedral attendance, new membership, streaming, and interests of newcomers. Overall, attendance patterns mirror those of the broader Episcopal Church, and if we add the number of viewers on Boxcast to those attending in-person, numbers are similar/identical to pre-Covid. Next steps around streaming may be to solicit newcomer/interest data from remote viewers, and give a more accessible prompt for giving to the Cathedral, perhaps modeled on the National Cathedral's language. With respect to newcomers, 73 Connect Cards were collected through August 2024, which was the same as all of 2023. There has been great interest around LGBTQ+, Young Adults, and justice-related ministries. Advice was shared to greet people at the end of the service, especially those we have not seen/met before.		
Cathedral Transition	Canon Karen Olson, ECMN	7:54 pm
Canon Karen Olson addressed questions about how to share updates with congregants about the Dean search/leadership transition process. Next steps may include a recurring Vestry Voice section sharing updates, as well as a parish-wide activity (book group, listening session) followed by a "lessons learned" presentation focusing on mission and vision.		
Executive Committee Reports		
Junior Warden's Report	John Satterberg, Junior Warden	8:06 pm
Junior Warden John Satterberg shared a report from Mary Ramsbottom who met with the Wardens, and who will discuss the Land Acknowledgement with Bishop Loya. Additionally, the Racial Justice and Equity Commission has completed their initial assignment, so Council will work together to determine next steps.		
Treasurer's Report	Brian Myers, Treasurer	8:09 pm
Treasurer Brian Myers submitted updates in the form of a written report.		
Committee and Commission Reports		
Governance Committee Report	Esther Agbaje, Governance Chair	8:10 pm
Governance Chair Esther Agbaje shared an update that the Governance Committee is roughly halfway through their work on the ECMN Canons, and plan to have the Constitution and Bylaws due by the end of 2024. The Governance Committee has an every-other-week meeting time, and Bishop Loya will be invited to join. Additionally, the 2013, 2018, and 2022 versions of the Governance documents will be reconciled.		

Stewardship Committee Report	Mike Shepherd, Stewardship Chair	8:15 pm
<p>Stewardship Chair Mike Shepherd gave updates that the he has had follow-up conversations with congregants after his introductory contact about pledges. Additionally, the Stewardship Committee has been assembled and had their first meeting, and laid out approaches and goals (which can be found in the Stewardship Report). These include building on the Call to Serve theme, segmented communications, home mailings, and Stewardship Stories shared at the lectern on Sundays during worship services. There will be an early October mailing to congregants, followed by later messages.</p>		
Property Committee Report	Joe Ward, Property Chair	8:22 pm
<p>Property Chair Joe Ward gave updates on the parking lot restriping plans, mulching plans for the spring, and advice from Enerchange (energy efficiency nonprofit) who shared that the Cathedral was using less natural gas than expected, and gave advice about automation and sensors to control heating and avoid excess energy use for heating when it is unnecessary. Additionally, the Property Committee has done further research into updating the windows and potential rebates available through the city of Minneapolis. Other potential capital projects could include solar panels to cover the parking lot, electric vehicle charging stations, and updates to the Nave seating/pews (free seating samples will be available in the Nave soon), which donors could contribute to. He also shared updates from the Property Committee's visioning for the future, which included interests in burials, Christian education, worship, community events, tutoring, and usage as a music venue. The Property and Finance Committees will communicate to figure out more details for the 2025 budget as it pertains to property and building projects.</p>		
Finance Committee Report	Jacob Buchen, Finance Chair	8:39 pm
<p>Finance Chair Jacob Buchen provided updates on the financials, and stated that the Finance Committee will be prepared to present the 2025 budget at the October council meeting including a detailed spreadsheet and narrative. During the meeting, any missing components can be estimated and incorporated, with an additional goal of understanding capital fund usage plans.</p>		
Gather Commission Report	Abby Tillotson, Gather Chair	8:44 pm
<p>Gather Chair Abby Tillotson gave updates on the successful fall potluck and Ministry Fair. The potluck used compostable cutlery/plates, which were donated by David Vaughan, and the Gather Commission is looking into a budget for the Cathedral to purchase compostable goods for future events. Additionally, the Gather Commission is planning future hospitality events and looking into staffing the livestream services.</p>		
Transform Commission Report	John Davis, Transform Chair	8:46 pm
<p>Transform Chair John Davis provided updates on the Ministry Fair. The Men's Ministry was an area of high interest and will start soon. Additionally, his report includes information on the Community of Hope, a 10-14 -week curriculum for pastoral care. Episcopal 101 will start in late September, and Jay Phelan plans to start an Education Committee with the goal of planning adult formation curricula for the spring and next fall. Additionally, the Transform Commission is looking at ways to promote midweek prayer, since attendance at Wednesday evening prayer and Gospel-based discipleship have declined.</p>		
Send Commission Report	Rachel Babbitt, Send Chair	8:49 pm
<p>Send Chair Rachel Babbitt gave updates on future Send events, including a listening session with Sheriff Witt, and outreach around the Call to Serve Kickoff and associated events (First Nations Kitchen and Sunday Night Supper events on October 6 and 13, respectively). Linda Brandt will lead connecting circles with stories from volunteers. Additionally, the Sanctuary at St. Mark's is under way, giving space in the Cathedral to people interested in healing, and next steps will be assessed.</p>		
Other Business/Closing		
Closing Prayer	The Rev. Mary Beth Farrell, Council Chaplain	8:54 pm

Adjourn

Gina Christ, Senior Warden

8:55 pm