



## Using Our New Keela Online Donation Platform

Welcome to 2026! Saint Mark's is excited to launch our new online pledge form through Keela. When you fulfill your pledge through a debit card or credit card donation via Keela, it's like many other online purchases: just specify how often you'd like to pay, your payment amount, and a few personal details and your credit or debit card information. Keela takes care of the rest, quickly and easily.

### Finding the Form

1. Enter the following address into your web browser: <https://bit.ly/SMECCGiving2026>

OR

2. Use your mobile device to scan this QR code:



### Making Your Debit or Credit Card Donation

Once you access the online form on your computer or mobile device, follow these easy steps to make your donation:

**Step 1: Choose how often you'd like to make your donation. You can choose a one-time, weekly or monthly payment.**

- Choose **One-Time** if you want to make a payment that won't recur. You might choose this option if you want to fulfill your annual pledge with just one payment.
- Choose **Weekly** if you want to make your pledge each week. Example: if your *annual* pledge for 2026 is \$1,000, you could set up a weekly charge of \$19.24 ( $\$1,000 / 52$  weeks) to your debit/credit card to fulfill the annual amount by the end of the year.
- Choose **Monthly** if you want to make your pledge each month. Example: if your *annual* pledge for 2026 is \$1,000, you could set up a monthly charge of \$83.33 ( $\$1,000 / 12$  months) to your debit/credit card to fulfill the annual amount by the end of the year.

#### Why Your Pledge Matters

Saint Mark's Cathedral is more than a place—it's a community, a sanctuary, and a source of light.

Your annual pledge helps us:

- Maintain our historic building
- Stream services for those near and far
- Support music, ministries, and outreach
- Plan responsibly for the year ahead

Every pledge, big or small, makes a difference.

Thank you for being part of this sacred work.

Frequency

One-Time

Weekly

Monthly

### Step 2: Choose the amount you'd like to donate.

Remember that, if you're donating weekly or monthly, you'll need to divide your annual pledge amount by 12 (for monthly contributions) or 52 (for weekly contributions) if you'd like your periodic contributions to total the annual pledge amount you indicated on your pledge card in the fall of 2025.

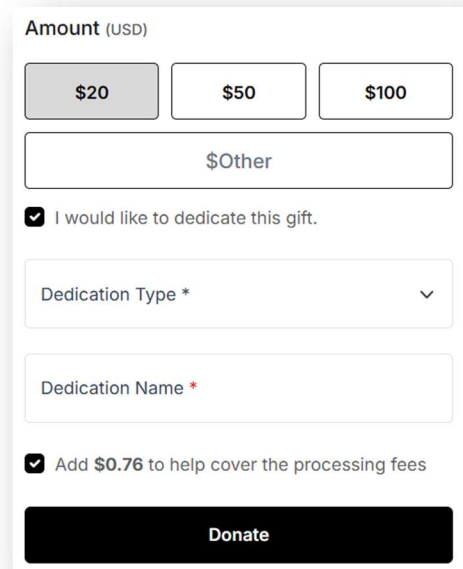
While Keela allows you to select \$20, \$50 and \$100 amounts for convenience, you'll likely want to choose "\$Other" to specify the weekly, monthly or annual amount that corresponds to the pledge you indicated on your pledge card.

If you'd like to dedicate your gift to a specific individual, Keela makes it easy. Just select a Dedication Type and enter the individual's name. You can also skip this step by unchecking the "I would like to dedicate this gift" box.

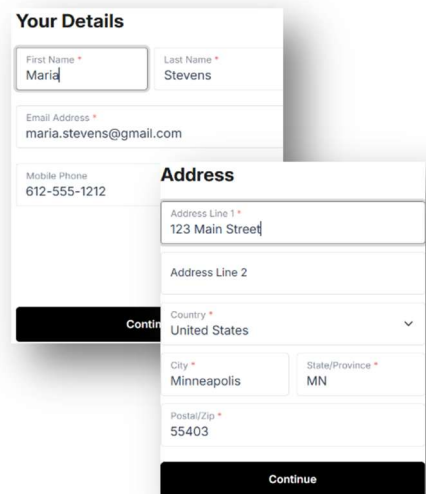
When you click the "Donate" button, you're help Saint Mark's offset the cost of the donation system. If you prefer not to donate this additional small charge, uncheck the box labeled, "Add \$X.XX to help cover the processing fees."

When you're ready to move forward with your transaction, click the "Donate" button.

**Step 3: Enter a few identifying details.** To match your contribution with your personal details, just enter your first and last name, your email address and a mobile phone number. Neither Saint Mark's nor Keela will provide your information to any **other** parties. Once you've taken this step, click the "Continue" button to enter your address.



The screenshot shows a form titled "Amount (USD)". It has three buttons for "\$20", "\$50", and "\$100", and a text input field for "\$Other". Below these is a checkbox labeled "I would like to dedicate this gift." which is checked. Underneath is a dropdown menu for "Dedication Type \*" and a text input field for "Dedication Name \*". At the bottom, there is another checkbox labeled "Add \$0.76 to help cover the processing fees" which is also checked. A large black "Donate" button is at the very bottom.



The screenshot shows a form titled "Your Details". It has fields for "First Name \*" (filled with "Maria"), "Last Name \*" (filled with "Stevens"), "Email Address \*" (filled with "maria.stevens@gmail.com"), and "Mobile Phone" (filled with "612-555-1212"). To the right is an "Address" section with fields for "Address Line 1 \*" (filled with "123 Main Street"), "Address Line 2", "Country \*" (filled with "United States"), "City \*" (filled with "Minneapolis"), "State/Province \*" (filled with "MN"), and "Postal/Zip \*" (filled with "55403"). A black "Continue" button is at the bottom.

**Step 4: Payment.** Provide your debit or credit card number, the expiration date (MM/YY) and the CVC code on your card. If you have saved your credit card information through the browser you're using for the donation, you may have the option to auto-fill some or all of this information. If not, enter it manually. Then, click the "Donate" button. You may need to enter your zip code to confirm your card.

## Payment

Card number MM / YY CVC

Donate

**That's it!** Once you complete these steps, you'll see a confirmation screen, letting you know that your donation has been made. You'll also get a confirmation email at the email address you provided during the transaction.

You'll also be able to see your donation to **OURCATHEDRAL.ORG** on your debit card or credit card statement.

## Questions?

If you have any questions about the debit/credit card donation process through Keela, send an email to [mypledge@ourcathedral.org](mailto:mypledge@ourcathedral.org) and we'll get back to you quickly to provide the help you need.

Thank you for your support of Saint Mark's. Your generosity makes so much possible in the life of our parish and community!

## Donation Completed

Thank you—from the bottom of our hearts—for your generous pledge to Saint Mark's Cathedral.

Because of you, our sanctuary remains a place of welcome and wonder. Your gift helps us stream services to those who can't be here in person, keep our building clean, safe and beautiful, and sustain the music, ministries, and moments that make this community so extraordinary.

You've done more than donate—you've invested in a future filled with grace, connection, and purpose. We're deeply grateful for your support, and we look forward to all we'll continue to build together.

