



## Vestry Meeting Agenda & Minutes

Meeting:	Saint Mark's Episcopal Cathedral Vestry Meeting
Date/Time:	February 17th, 2026 7:00-9:00PM
Location	Saint Mark's Heritage Room or Zoom
Documents:	Uploaded to meeting folder

<i>Participant</i>	<i>Present?</i>
The Rev Tim Kingsley, Provost	•
Mike Shepherd, Senior Warden	•
Rachel Babbitt, Junior Warden	•
Janet Balej, Treasurer	•
Michele Mandrich, Clerk	•
The Rev. Mary Beth Farrell, Chaplain to the Vestry	•
The Rt. Rev. Craig Loya, Bishop (ECMN)	•
Canon Karen Olson, ECMN	•
Joe Ward, Property Committee Chair	•
Jacob Buchen, Finance Committee Chair	
Vivien Smith, Council Member	



Brandon Lorge, Council Member	•
Paul Anton, Council Member	•

## Agenda

Topic	Time	Speaker	Minutes
Opening Prayer	5 min	The Rev. Mary Beth Farrell, Chaplain to the Vestry	
Call to Order	1 min	The Rev Tim Kingsley, Provost	
Review and approval of Jan meeting minutes	5 min	The Rev Tim Kingsley, Provost	Deferred to next month due to minutes not being in the folder for review.
Provost's Report	10 mins	The Rev Tim Kingsley, Provost	No changes/deferred to give time back.
Bishop's Updates	15 mins	The Rt. Rev. Craig Loya, Bishop	<p>Dean Search – promising, high quality candidates have applied and expectations have been exceeded. He has given names to the search committee who will screen and conduct virtual interviews. A smaller number will be selected for in person interviews in Minneapolis. If/when a final candidate results, a joint recommendation from the Search Committee and the Bishop will be made to the Vestry.</p> <p>The Vestry will meet with the candidates informally. Mike will keep everyone up to date and aware.</p>
Governance	10 mins	The Rev Tim Kingsley, Provost	The Governance Committee has not yet formed. Brandon Lorge has been asked to chair. See written report regarding the work done to identify a five member board of directors for the Board of the Foundation. This was completed and a recommendation was made for the Vestry



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			to elect these five individuals with a term limit of 1 year. Mike Shepherd made a motion to defer the vote on the foundation board until the next Vestry meeting. Rachel Babbitt seconded the motion. Motion carried.
Treasurer's Report	15 mins	Janel Balej, Treasurer	The treasurer's report is not finalized due to some Janet has. But income exceeds expenses for the month. Expenses are close to budget. Siri's retirement has helped. Operating cash and insurance claim work is underway. Finance committee did not meet due to illness. Report pending. Per Mike Shepherd, we may need to spend some money to help support the operations during the clerical transitions this year.
Property Committee	5 mins	Joe Ward, Property Chair	Reviewed the sanctuary seating presentation. The Vestry will need to make this decision Dean should not have to be involved in the execution of a contract  Request of property committee to discuss the bell tower.
Senior Warden Report	15 mins	Mike Shepherd	Upcoming priorities include the Vestry confirming roles for each member. We want to hear members' interests and ideas. Next, we need to consider the best operational path during upcoming clergy transitions and the accompanying stress given the change. Lastly, we need to focus on the future relationship between the Vestry and the SMEC foundation.  Vestry meeting schedule - no change. We will continue to meet on the third Tuesday of every month at 7PM CDT. Chairs/Commissioners don't need to create reports every month. When preparing reports, please upload them to the folder the Friday prior to the Vestry Meeting by EOD. The meeting agenda will generally be available at the beginning of



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			<p>the week of the meeting. Read reports ahead of the meetings.</p> <p>If motions are anticipated, bring those forward not later than the Friday prior to a Vestry Meeting. Send these to our Clerk, Michele Mandrich.</p> <p>The Executive Committee of the Vestry will meet on the second Wednesday of every month at 8 CDT.</p>
Adjourn	8:59PM		