

## St. Mark's Council Meeting Minutes

April 16, 2015

Attending Council Members: Warren Maas (Senior Warden), Jim Huber (Junior Warden), Brian Myers (Treasurer), Iris Key (Clerk), Prentice Beadell, Linda Brandt, Matthew Brown, Veronica Guevara, Melody Herbst, Betsy Hsiao, Susan Lynx, Fred Morrison, Kathleen Murphy, Sarah Nowlin, Dwayne Purrington, Emmanuel Wilson  
Attending Shared Ministry Team member: Rev. Lowell Johnson  
Attending Staff: Pat Betsinger  
Guests: Mary Pagnucco, Terry Schlink

Senior Warden Warren Maas called the meeting to order at 4:38pm.

### **Approval of minutes**

Iris Key presented minutes from previous Council meeting. MOTION to accept minutes from March 19, 2015. M/S Sarah, Emmanuel. Approved by unanimous voice vote.

### **Treasurer's Report**

Brian Myers presented Treasurer's Report. MOTION to accept Treasurer's Report. M/S Kathleen, Linda. Approved by unanimous voice vote.

### **Committee/Commission/Charge Action Items.**

Governance Committee: MOTION to accept Governance Committee membership: Fred Morrison, Chair. Paul Anton, Bruce Bean, Kathleen Murphy, and Anthony Winer. Pat Betsinger, the St. Mark's administrator, is an ex officio member. We have also asked two other individuals to serve as our senior advisors: Doug Eichten and JoAnn Christ. M/S Jim, Susan. Approved by unanimous voice vote.

MOTION to adopt the following policy: Requests for legal advice or representation should be directed to the Governance Committee (by way of the Cathedral Administrator) for evaluation of the need for such representation, its cost, and the alternative methods of acquiring it. M/S Fred, Sarah. Approved by unanimous voice vote.

MOTION to adopt the following resolution:

Whereas, the Dean's agreement with St. Mark's calls for a review six months after he takes office, and that time has now elapsed, and,

Whereas the consensus of the Search Committee and immediate past Council was that said review would be in the format of a "mutual ministry review,"

The Wardens should take charge of the review process, obtaining the views of interested members of the parish and discussing any issues that may arise with the Dean and the new Governance Structure. The Wardens may use the services of a trusted individual in collecting the views of the members of the parish. They should meet with the Dean and Council to discuss the results of this evaluation.

M/S Fred, Kathleen. Approved by unanimous voice vote.

Spiritual Life Charge: MOTION to accept membership: Dwayne Purrington, Chair; Keith Davis, Jan Dougherty, Heidi Eales, Mary Lusk, Thelma McKenzie, Susan Travis. M/S Dwayne, Sarah. Approved by majority voice vote. (No: Jim. Abstained: Kathleen.)

Property Committee: MOTION to accept a listing agreement, dating from 4/1/2015 through 12/31/2015, brokered by Bauch Enterprises, to represent Saint Mark's vacant office space. M/S Jim, Emmanuel. Approved by unanimous voice vote.

### **Officer's Reports**

Jim Huber reports on upcoming meetings to review plans for the Episcopal campus project: on April 20, 4:00pm, at the Lion House (corner of Oak Grove and Clifton) and at 510 Groveland at 5:00pm.

Brian Myers – see Episcopal Homes motion, last paragraph. Requests that Governance Committee reconsider whether these counsels should still be sought; if not, amendment will be required.

### **Reports: Defining the current goals of each Committee, Commission, and Charge**

Governance Committee: To review and suggest modifications to governing documents and protocol.

Pastoral Care Charge: To prepare the implementation of new training model to begin in September.

Personnel and Human Resources Commission: To review existing policies relating to personnel, and to develop new ones. Goals for this year are to complete an operating manual, review leave policies, and improve morale.

Finance Committee: To monitor and authorize financial transactions, and report status to council. Goals for this year are to rewrite and publish financial process, improve budgeting rhythm, and pursue a balanced budget.

Welcoming Committee: To put in place an intentional welcome in which all parishioners reach out to newcomers through events, ushers, greeters, docents, First Impressions group, and Pride. Current goal is to open welcome center.

Spiritual Life Charge: Current goal is to define the responsibilities of this charge.

Chapter: To enhance Saint Mark's identity as ECMN's cathedral.

Property Committee: To maintain the interior and exterior structure and grounds, working closely with welcoming, finance, and with capital campaign work. Current goals are to internalize new governance structure, develop collaboration in committee, and maintain order during Episcopal commons project and Hennepin-Lyndale project.

Communications: Current goal is to continue to develop new brand on print collateral, website, and throughout cathedral.

Cathedral Life: To organize, plan and host events.

### **Announcements and celebrations**

Kathleen announces that Cleanup Day will take place on April 25.

