

## **St. Mark's Council Meeting Agenda**

October 16, 2014

Attending Council Members: Joanne Christ, Warren Maas, Paul Schelin, Dennis Christian, Christine Slater, Betsy Hsiao, Sarah Nowlin, Linda Brandt, Doug Eichten, Jim Huber, Minnie Steele, Susan Lynx, Veronica Guevara, George Ewing, Kathleen Murphy, Louise Simons, John Nuechterlein

Guests: James Davies, Rich Maier, Paul Anton

Attending Clergy: Rev. Paul Lebens-Englund

Attending Staff: Pat Betsinger

Chaplain: Mary Farrell

Clerk: Iris Key

**Opening Meditation and Prayer**                      Mary Farrell

**Minutes**    Iris Key

MOTION to approve minutes from Council meeting on September 18, 2014, with the addition of corrections noted by Jim Huber: Jim Huber should be listed as present; Susanna Smith should be listed as guest; and location of event should be listed as Bemidji. M/S Joanne Christ, Linda Brandt. Approved by unanimous voice vote.

### **Treasurer's Report**

Paul Schelin presents treasurer's report. MOTION to approve report. M/S Jim Huber, Sarah Nowlin. Audit draft accepted by Finance Committee. Jim Huber thanks Pat Betsinger. MOTION to accept reply to audit. M/S Warren Maas, Sarah Nowlin. Approved by unanimous voice vote.

### **Presentation by James Davies of the Wells Board**

The Wells Foundation is a nonprofit 501c3. Its connections to Saint Mark's: all Wells Foundation Board members are Saint Markans approved by the Council. The Wells Foundation awards grants to organizations working to alleviate poverty and support homeless Minnesotans, particularly youth and veterans. James extends invitation to orchestral concert at Saint Mark's on November 9, honoring veterans. Wells Foundation would like to work with Saint Mark's on community projects such as Families Moving Forward (family support program).

### **Warden's Reports**

Discussion of proposed changes to St. Mark's Episcopal Cathedral Fundraising Policy proposed by Governance and Finance Committee. MOTION to approve proposed changes, waiving Part III Section D (regarding reimbursement of costs). M/S Susan Lynx, Jim Huber. Approved by majority voice vote. No: Louise Simons, Abstention: Kathleen Murphy.

### **Policy Approvals, from Governance Committee Report**

Presentation by Doug Eichten.

MOTION to approve adoption of Role Description: Chairs of Committees and Commissions: M/S, Kathleen Murphy, Susan Lynx. Approved by unanimous voice vote.  
MOTION to approve adoption of Decision Process Chart, p. 55: M/S Doug Eichten, George Ewing. Approved by unanimous voice vote.  
MOTION to approve Guidelines concerning St. Mark's Cathedral's temporarily restricted funds: M/S Doug Eichten, Kathleen Murphy. Approved by unanimous voice vote.  
MOTION to approve updated Fundraising policy: M/S Doug Eichten, Kathleen Murphy. Discussion: Dennis Christian requests correction: remove extraneous "b" under policy 2. Susan Lynx notes that for future use, the criteria should be tightened for Council's discretion to waive fees. Discussion of policy, communication to prospective renters/users of the cathedral. Approved by unanimous voice vote.  
MOTION to form a nominating committee. M/S Jim Huber, Minnie Steele. Approved by unanimous voice vote.

### **Capital Campaign Request**

Rich Maier presents a nave lighting issue. MOTION to approve expenditure of up to \$8,000 to replace current dimmer controller with improved controller. M/S Sarah Nowlin, Kathleen Murphy. Abstention: Susan Lynx. Approved by majority voice vote.

### **Commission of Episcopal Campus Task Force**

Warren Maas presents a proposed group to a new task force to represent Saint Mark's Cathedral's interest in the Episcopal Campus project. MOTION to approve this task force comprised of Joanne Christ, Dennis Christian, Paul Schelin, Penelope Greene, Fred Moore, Sally Cuningham (ex officio), Paul Lebens-Englund (ex officio). M/S Sarah Nowlin, Doug Eichten. Approved by unanimous voice vote.

### **Commission of Task Force to consider use of rental space**

Joanne Christ presents the formation of a task force to hear presentations of brokers and collect information for Council approval. Chair and members to be determined. MOTION to appoint Kathleen M, Mary Lusk, and tentatively Brian Maier be appointed to explore use of Whipple space. M/S Warren Maas, Jim Huber. Approved by unanimous voice vote.

### **Bishop's Report**

Joanne Christ asks Council to send her their suggestions for candidates to be elected by parishioners as at-large Chapter members. MOTION to hold election on November 9 for three at-large Chapter members; Joanne or Warren Maas will announce at both services on Sunday, October 19<sup>th</sup> and on Sunday, October 26<sup>th</sup>, giving a description of the work of the Chapter, and a proposal that anyone interested in running for the Chapter give their name to Warren by November 2 for inclusion in the election. M/S Sarah Nowlin, Jim Huber. Approved by unanimous voice vote.

### **Dean's Office Reports**

#### **a. Spiritual Life**

Paul Lebens-Englund presents Spokane church's Vestry Covenant and Congregational Covenant Rules for Respect as a potential set of communication

norms for Saint Markans. Discussion: Council wants to keep the current Cathedral Council Covenant, and is open to the Congregational Covenant. MOTION to endorse Congregational Covenant. M/S Paul Schelin, Susan Lynx. Approved by unanimous voice vote.

- b. Worship  
Christine Slater discusses the celebration of ministry on November 2.
- c. Pastoral Care  
Susan Lynx discusses the continued work on Community of Hope International system of pastoral care.
- d. Communications  
Betsy Hsiao presents potential branding ideas.

### **Commission Reports**

- a. Outreach  
Veronica Guevara reports that the commission will meet to discuss future projects.
- b. Welcoming  
Linda Brandt presents the schedule of newcomer luncheons.
- c. Cathedral Life  
Sarah Nowlin reports upcoming activities, such as a chili cook-off and Advent events.

### **Council Committee Reports**

- a. Finance  
Warren Maas reports that Brian Myers is now acting chair.
- b. Property  
Kathleen Murphy reports on the Hennepin/Lyndale Project. St. Mark's Cathedral's assessment total would be \$120,000, to be paid over a 20-year period with simple interest.
- c. Stewardship  
Louise Simons reports on the committee's focus on Commitment Sunday.
- d. Human Resources  
Susan Lynx notes that a report is included in meeting materials.

### **Announcements and Celebrations**

### **Closing Prayer and Adjournment**

Mary Farrell