

St. Mark's Council Meeting
August 21, 2014, 4:30 – 6:30PM

Attending Council Members: Joanne Christ (Senior Warden), Warren Maas (Junior Warden), Dennis Christian, Brian Crist, Betsy Hsiao, Susan Lynx, Kathleen Murphy, Sarah Nowlin, John Nuechterlein, Paul Schelin, Louise Simons, Christine Slater, Minnie Steele

Attending Clergy: Canon John Rettger

Attending Shared Ministry Team members: Deacon Lowell Johnson, Dr. Helen E. Hansen

Attending Staff: Pat Betsinger

Guest: Tim Kingsley

Clerk: Iris Key

1. Opening Meditation and Prayer Deacon Lowell Johnson
2. Lowell introduces Tim Kingsley. Lowell requests council approval for Tim to begin discernment process in September 2014. MOTION to affirm covenant agreement between Saint Mark's and Tim Kingsley. M/S Sarah Nowlin, John Nuechterlein. Accepted by voice vote.

3. Minutes **Motion Required** Iris Key

Correction to minutes of Council Meeting of July 17: Christine Slater was not present. Helen's surname is spelled Hansen, not Hanson. MOTION to accept minutes of July 8, with corrections above: M/S Sarah Nowlin, Kathleen Murphy. Accepted by voice vote. MOTION to accept Joint Committee meeting minutes of July 8, with revisions by Kathleen Murphy: M/S Brian Crist, Sarah Nowlin. Accepted by voice vote.

4. Treasurer's Report **Motion Required** Paul Schelin/Dennis Christian

Paul: July was best month of 2014 so far. Still in deficit budget for 2014. MOTION to accept Treasurer's report. M/S John Nuechterlein, Minnie Steele. Accepted by voice vote.

5. Warden's Reports

- a. Loan to Paul Lebens-Englund Joanne

Paul requests lending enough to cover closing costs for house in Oregon, total: \$19,000. Funds are taken from Foundation. Brian clarifies: there is not a contract yet. MOTION to reflect loan to reflect need for \$19,000. M/S John, Sarah. Accepted by voice vote.

- b. Bdote Lease Joanne

Lease with Bdote fell through due to lease conflict. Joanne requests Property Committee to consider ways to facilitate rental use of space.

- c. Casual pot luck Joanne

Forthcoming event to include mutual ministry review and discussion of Council members' future roles.

- d. Consortium of Endowed Episcopal Parishes (CEEP) Conference Joanne
In Amelia Island, Florida, February 24-26, 2015.
- e. Front Desk Coverage Warren
Council volunteers provide coverage Monday through Thursday from 3:00-6:00PM.
- f. Ministry Sunday Warren
September 7.
- g. Covenant: MOTION to add one line to the Council Covenant, under the heading Respect:
"We will publicly support Council decisions." M/S Warren Maas, Christine Slater. Accepted
by voice vote.

6. Bishop's Report

- a. ECMN Council Check In Minnie Steele
Saint Mark's Bookstore will attend convention. Delegates in Metro area plan a pre-convention meeting on September 18, at 7:00PM. Delegates include Minnie Steele, Louise Simons, and Jim Huber.

7. Dean's Reports

- a. Interim Spiritual Leader Check In John Rettger
John plans to raise \$1,500 to furnish Saint Mark's nursery. Donations must be earmarked "nursery." John addresses multiple communion stations at 10:30AM services: goal is to maximize useful liturgical time. The practice will continue through September, as choir is re-incorporated into service, and Paul will make ultimate decision. John recommends remembering the role of the shared liturgy team as the new dean begins.
- b. ECMN Campus Project Update Guest: Rich Simons
 - a.i. Parking, and review of drawings of ECMN Campus. Currently, Saint Mark's has roughly 100 parking spots, and 900 seats. Recommendation: provide parking for a third of cathedral capacity. Plan has two subterranean parking levels. 100 spots could be reserved for Saint Mark's during services.
 - a.ii. Fundraising falls to Saint Mark's and ECMN. Episcopal Homes says they cannot raise funds for the project, however, Episcopal Homes is an important draw for potential donors.
 - a.iii. Needed: joint contract including Saint Mark's, ECMN, and Episcopal Homes in shared operation of project. Shortly, Saint Mark's must assemble team to represent Cathedral's interest while preparing contract; Saint Mark's also needs legal representation, authorized by the Council.
 - a.iv. Request for motion that the Foundation of Saint Mark's be asked to commit up to \$1 million in support of the ECMN campus project to be used should fundraising not meet the projected costs. Rich Simons says that Bishop Prior requests Council to approve commitment by 2nd week of September. The joint contract group could possibly float this amount as a bond. Foundation is separate legal entity operating for benefit of Cathedral. John N. requests Foundation to present financial projections to Council. Joanne notes that when it was first projected, Episcopal Homes was the major funder of the project; now, Saint Mark's and ECMN are the major funders.

MOTION: Council supports ECMN Episcopal Campus project in concept. M/S Sarah Nowlin, Minnie Steele. Accepted by voice vote.

Research must be done to secure legal representation, hopefully pro bono, and obtain an operating contract between Saint Mark's, ECMN, and Episcopal Homes.

- c. Parking Lot Improvement Project Rich Maier pg. 27 of informational packet
MOTION to approve caulking of stamped concrete, improvement of plumbing to irrigation, and purchase and installation of signs or wheel stops, up to \$24,110: M/S Brian Crist, John Nuechterlein. Accepted by voice vote.
- d. Formation report
No news.
- e. Worship
No news.
- f. Pastoral Care Susan Lynx/Helen Hansen
Helen invites Council to pastoral care presentation on Sunday, August 24, 12:15PM, with Kate Maxwell, involved with Community of Hope International with Saint John's Linden Hills and Saint Luke. For two years, Helen and Lowell were asked to become trainers through Stephen Ministry; Helen found it was a poor fit for Saint Mark's due to its deficit in spiritual service; Helen sought a developmental and formational approach. Community of Hope is rooted in Benedictine spirituality. Pat confirms that funds are available for joining the Community of Hope.
- g. Communications Betsy Hsiao
Branding task force continues to prepare new brand.

8. Commission Reports

- b. Outreach
Joanne reports on behalf of Veronica Guevara: Outreach commission met. Next meeting: October 6.
- c. Welcoming
Dennis reports on behalf of Linda Brandt: As outreach to the community and to neighbors, the Welcoming Committee discussed the possibility of a year-long movie night with a theme, based on the success of the Pride film series.
- d. Cathedral Life Check In Sarah Nowlin
Next meeting is October 8, 6:30PM. Ministry Sunday presenters are invited to bring food and to prepare, and submit to Sarah, their one-minute speech.

9. Council Committee Reports

- b. Finance
Warren: no additional news.
- c. Property
Kathleen Murphy: report included in meeting materials.
- d. Stewardship

Dennis reports on behalf of Louise Simons: Committee met and planned stewardship campaign.

e. Governance

Kathleen reports on behalf of Doug Eichten. Tony Winer is compiling survey results and will prepare summary for Council. Governance Committee is moving forward with new election cycle to begin in the fall.

f. Human Resources Update and **Motion Required** Susan Lynx

Report on pgs. 28-30 of meeting materials. MOTION to approve Human Resources Committee plan to recommend to the new Dean that the term "Canon" be bestowed on Mary Lusk. M/S Sarah, Betsy. Accepted by voice vote.

Postponed for September Council meeting: a MOTION to adopt the policy regarding contracting for services and projects with independent contractors, as printed on pages 29-30 of the meeting materials.

10. Announcements and Celebrations

Joanne: Book of Everything will be located at the reception desk.

11. Closing Prayer and Adjournment

Lowell Johnson