

**St. Mark's Council Meeting Minutes**  
**June 21, 2018**

Attending Council Members: Sarah Nowlin, Senior Warden; Greg Youtz, Treasurer; Iris Key, Clerk; Paul Anton, Prentice Beadell, Lola Brown, Richard Helling, Martha Hoover, Warren Maas, Dwayne Purrington, Paul Settle

Clergy: Very Rev. Paul Lebens-Englund

Staff: Iweda Riddley

Guest: Karen Olson, ECMN

Senior Warden Sarah Nowlin called the meeting to order at 5:35pm.

**Opening Prayers**

Dwayne Purrington led opening prayers.

**Minutes**

Motion to accept minutes from May 17, 2018, and to accept reports; M/S Richard Helling, Lola Brown. Approved by unanimous voice vote.

**Receipt of written reports**

Iris Key acknowledged receipt of written reports from Officers, Committee Chairs and Commissioners.

**Human Resources Committee**

Motion: That a task force be appointed to select or develop an electronic repository for the storage and management of documents related to the Cathedral's Governance, including the constitution, statutes, financial records, minutes and policies of the Council, Committees, Officers and Commissions. That said repository should have levels of security and prescribed access permissions. Said task force should examine systems that the Cathedral may already have and recommend upgrading or replacing same.

M/S Paul Anton, Lola Brown. Discussion of the motion's relevance to the Ad Hoc Group on Technology, with Carrie Thomas and Greg Youtz, under the Dean's purview.

Greg Youtz amended motion to begin: "That the Ad Hoc Group on Technology be appointed to select or develop an electronic repository [...]". Paul Anton accepted the amendment.

Dean Paul suggested to the proposing committee, and to all committees, to assign any proposed task to a designated individual or group of individuals.

Motion, with amendment, approved by unanimous voice vote.

**Treasurer's Report**

Greg Youtz discussed budget revision, distributed to Council at meeting. Budget was balanced with small surplus following the successful May fundraising campaign. The revision restores funds that had been cut in the previous version of the budget. Paul Anton discussed how to prepare for unexpected expenses.

Motion to approve revision to the 2018 budget. M/S Paul Anton, Richard Helling. Approved by unanimous voice vote.

Greg Youtz noted that the newly approved budget restores funds to a new position in Welcoming. Paul Anton added that the budget includes a small surplus that should be worked into the balance sheet by the end of the year.

**Mutual Ministry Review**

Karen Olson, Missioner for Ministry at ECMN, led an executive session reviewing and reflecting on the committees and commissions, the Dean, and mutuality.

**Thanks, Announcements and Prayers**

Dean Paul announced that Amelia Arthur will be ordained to the Transitional Diaconate, and Rev. Tim Kingsley will be ordained to the Priesthood.

**Closing Prayer**

Dean Paul led closing prayer.

Meeting was adjourned at 7:37pm.