

St. Mark's Council Meeting Minutes
September 20, 2018

Attending Council Members: Sarah Nowlin (Senior Warden), Paul Lakeman (Junior Warden), Greg Youtz (Treasurer), Iris Key (Clerk), Paul Anton, Richard Helling, Martha Hoover, Warren Maas, Paul Settle

Clergy: Bishop Brian Prior, Very Rev. Paul Lebens Englund, Deacon Rena Turnham, Brother Columba Maynus

Staff: Cecelia Caspram, Mary Lusk, Iweda Riddley

Senior Warden Sarah Nowlin called the meeting to order at 5:30pm.

Opening Prayers

Dwayne Purrington led opening prayers.

Bishop's Address

Bishop Brian Prior summarized the ECMN Convention, held September 14-15 in Mankato.

Receipt of written reports

Iris Key acknowledged receipt of written reports from the Dean, Officers, Committee Chairs and Commissioners.

Minutes

Motion to accept minutes from August 16, 2018; M/S Paul Lakeman, Paul Anton. Approved by unanimous voice vote.

Treasurer's Report

Greg Youtz summarized the report, previously distributed via email.

Group Sharing & Learning

Mary Lusk and Brother Columba Maynus invited Council members to reflect on the "rule of life" as displayed on new panels in the Community Room. Council members shared their individual practices of Pray, Study, Serve.

Council Reports, Actions, and Discussion

Junior Warden's Report: Council members were invited to attend a training on October 4 on the topic of emergency response and first aid relating to St. Mark's equipment, spaces, and plans.

Stewardship Committee:

Richard Helling read the Stewardship Committee Mission and Scope of Work, and the Overview of the Development/Stewardship Audit developed by the Stewardship Committee and Cecelia Caspram and previously distributed via email.

Cecelia Caspram introduced the four recommended policies: Donor Bill of Rights, Donor Privacy Policy, Gift Processing and Acknowledgment Policy, and Data Privacy Policy.

Motion to consider the Donor Privacy Policy; M/S Paul Anton, Paul Lakeman.

Discussion: Cecelia explained that the previous Gift Acceptance Policy was the only donor-related policy previously on the books; the new recommended policies represent a groundwork, and an updated Gift Acceptance Policy will be developed and reviewed by Council at a later

date. The policies were developed because the Cathedral sought structure and growth for development, and the policies represent the groundwork.

Discussion of best practices for reviewing a reading of recommended policies.

Paul Lakeman tabled the motion.

Motion that Cecelia Caspram, representatives of the Stewardship Committee, and Iweda Riddley, will work together to review the current Gift Acceptance Policy and the four new donor-related policies recommended by the Stewardship Committee; to arrive at a consensus; to review policies with other committees; and to present policies to Council at its next meeting on October 18. M/S Greg Youtz, Paul Anton. Approved by unanimous voice vote.

Finance Committee

Paul Anton updated Council on the Finance Committee's preparations for the 2019 budget.

Dean Paul made a comment on the Council's governance structure: projects are commissioned to groups or officers on the Cathedral's behalf, and they are brought back to the group for review and discussion.

425 House Update (Executive Session)

Dean Paul led closing prayer.

Meeting was adjourned at 7:28pm.