

**St. Mark's Council Meeting Minutes**  
**October 18, 2018**

Attending Council Members: Sarah Nowlin (Senior Warden), Paul Lakeman (Junior Warden), Greg Youtz (Treasurer), Iris Key (Clerk), Paul Anton, Prentice Beadell, Lola Brown, Richard Helling, Martha Hoover, Warren Maas, Dwayne Purrington, Paul Settle  
Clergy: Bishop Brian Prior, Deacon Rena Turnham  
Staff: Iweda Riddley  
Guests: Fred Morrison and Franklin Noel, Governance Committee members

Senior Warden Sarah Nowlin called the meeting to order at 5:29pm.

**Opening Prayers**

Dwayne Purrington led opening prayers.

**Bishop's Address**

Bishop Brian Prior, having announced the call for the next Episcopal bishop of Minnesota, discussed the process: election in spring 2019, consecration in early February 2020. ECMN and St. Mark's are strong and have a good relationship. Discussion of the roles of a cathedral: it is the seat of the bishop, "the light on the hill" – a community gathering place, with own distinct faith community.

**Minutes**

Motion to accept minutes from September 20, 2018. M/S Warren Maas, Paul Anton. Approved by unanimous voice vote.

**Treasurer's Report**

Greg Youtz summarized the report, previously distributed via email. Highlights include the success of the mid-year pledge campaign, some general underspending, anticipating ending the year with a robust balance sheet.

**Council Reports, Actions, and Discussion**

**Governance Committee Chair**

Motion to appoint Fred Morrison to the positions of Council member and Chair of the Governance Committee, effective immediately and lasting until the annual meeting and election in January 2019. M/S Sarah, Prentice. Approved by unanimous voice vote.

**Donor Policies**

Motion to accept the four recommended policies: Donor Bill of Rights, Donor Privacy Policy, Gift Processing and Acknowledgment Policy, and Data Privacy Policy, amended since the first reading at the September 2018 Council meeting.  
M/S Warren Maas, Paul Anton. Approved by unanimous voice vote.

**Amendment to Constitution: Council Membership (second reading)**

Motion to approve the proposed amendment to Article III of the Constitution of the Cathedral. M/S Greg Youtz, Martha Hoover. Discussion of the rationale for the amendment which would reduce the number of non-officer council members from 15 to 9. The first reading of this amendment took place at the Council meeting on October 19, 2017. In January 2018 the motion was tabled. The Governance Committee recommends keeping the number of non-officer

council members to 15. Discussion of the pros and cons of 9 or 15 council members; the need for more candidates running for council;  
Motion approved by majority raising of hands (8 in favor, 3 opposed, none abstained).

### **Nominating Committee**

Sarah Nowlin noted that the Nominating Committee is comprised representatives of the Governance Committee, Mary Lusk, outgoing officers and outgoing council members (excepting those officers and council members who intend to run for office). A meet-and-greet event will be announced in the bulletin, to share information with parishioners who may be interested in running for a position on the council.

### **Finance Committee Report**

Paul Anton discussed the process and considerations shown in a draft of the 2019 budget, previously distributed via email.

### **Property Committee Report**

Prentice Beadell shared that the boilers have passed inspection. Prentice strongly recommended that a weekly safety check process be performed on the boilers, including filling out a log book, photocopying it and scanning it to keep a digital copy of the records for insurance purposes.

### **Stewardship Committee Report**

Richard Helling gave an update on the stewardship campaign, which will be announced on the first three Sundays of November. Print and electronic communications will highlight accomplishments made as a result of giving. 2017's template and messaging will be repeated this year, with a new appeal to donors to consider making their one-time gift an annual contribution. Cecelia Caspram is leading the organization and execution of the campaign.

Dwayne Purrington led closing prayer.

Meeting was adjourned at 7:31pm.